



Whitehall Township Industrial & Commercial Development Authority  
*The Resource to Start & Grow Your Business*  
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## ATA Financial Board Meeting Minutes

### Board of Directors:

#### **President**

**Kent Newhart (2026)**

#### **Vice President**

**Vito G. Gallo (2026)**

#### **Secretary**

**Stephanie Colbry  
(2027)**

#### **Treasurer**

**Anthony Molchany  
(2029)**

**Cheryl Huckabee  
Washington (2026)**

**Jeffrey Warren (2025)**

**Rhonda Bastian (2027)**

**Michael Dee (2027)**

**Charles Fisher (2028)**

#### **Solicitor**

**Joseph Zator II, Esq.**

Date: March 17, 2025

Time: 6:30 PM

Location: ATA Financial, 1044 Third St., Whitehall, PA 18052

Callin Number: 6104333866

#### Attendees:

Kent Newhart (President)

Stephanie Colbry (Secretary)

Tony Molchany (Treasurer)

Vito Gallo (Vice-President)

Charles Fisher

Lucienne Di Biase Dooley (Guest Presenter)

Cheryl Huckabee

Michael Dee

Absent: Jeffrey Warren, Joseph Zator (Solicitor)

#### 1. President's Update – (Kent)

- Time Started: 6:30 PM
- Welcome: Kent opened the meeting at 6:35 PM, welcoming board members, and guests to the first meeting of 2025. He thanked everyone for attending in person at ATA Financial.
- Annual Statement of Financial Interests Forms: Kent reminded board members that the Annual Statement of Financial Interests Forms are due to the Township by April 1, 2025. He encouraged everyone to submit them on time to avoid penalties.
- PA DCED Annual IDA Report (2024): Kent announced that the PA DCED Annual IDA Report for 2024 is due July 31, 2025. He assigned Tony to oversee the preparation of this report and ensure compliance with state requirements.

## 2. Approval of Minutes – (Stephanie)

- Stephanie presented the minutes from the December 16, 2024, meeting, which were distributed as an attachment prior to the meeting.
- Discussion: Minor corrections were made, and a motion was brought forward with the changes.
- Motion to Approve: Kent moved to approve the minutes with the changes presented. Tony seconded the motion.
- Vote: The minutes were approved unanimously.

## 3. Financials – (Tony)

- Current Financials: Tony presented the current financial statements for ATA through year end in addition to the first part of quarter through February 2025.
- Credit from 2024 was corrected for the historical grant
- Township check received for \$12,500 to be reflected in March 2025
- Motion to Approve: Vito moved to approve the financials as presented. Mick seconded the motion.
- Vote: The financials were approved unanimously.
- Loan Pool Update – Final Closeout: Bank accounts associated with the loan pool will be closed upon visiting those branches to stop the monthly service fees from drawing on funds.

## 4. Consultant's Report – (Vito)

- Vito noted the Consultant's Report, which was distributed as an attachment prior to the meeting.
- Bond Issuance Application – Presentation by Lucienne Di Biase Dooley: Lucienne Di Biase Dooley gave a 15-minute presentation on the bond issuance application process for two projects:
- Urban CoLab on 7th: Lucienne outlined the proposed development of a coworking space on 7th Street
- Fullerton Project: Lucienne discussed the Fullerton project, a mixed-use development with residential and retail spaces.

## 5. Marketing Report – Charles

- Charles presented the Marketing Report, distributed as an attachment prior to the meeting which included an updated brochure w/QR code and LinkedIn update
- Motion to Approve: Kent moved to approve the updated marketing materials as presented. Tony seconded the motion.
- Vote: The marketing materials were approved unanimously.

## 6. Adjourn

- Motion to Adjourn: Kent moved to adjourn the meeting. Charles seconded the motion.
- Vote: The motion to adjourn was approved unanimously.
- Time Ended: 7:36 PM

7. Next Meeting
  - Date and Time: May 19, 2025, at 6:30 PM
  - Location: ATA Financial, 1044 Third St., Whitehall, PA 18052
8. Executive Session – Call of President
  - Kent called for an executive session immediately following the adjournment to. The session was closed to the public and began at 7:40 PM.
  - Attendees: Board members only (Kent, Stephanie, Tony, Vito, Charles, Cheryl, Michael).
  - Duration: The executive session concluded at 8:00 PM.
9. Remaining Board Meeting Schedule for 2025
  - May 19, 2025 @ 6:30 PM
  - September 15, 2025 @ 6:30 PM
  - October 20, 2025 @ 6:30 PM
  - December 15, 2025 @ 6:30 PM
  - Location for All Meetings: ATA Financial, 1044 Third St., Whitehall, PA 18052