



Whitehall Township Industrial & Commercial Development Authority
The Resource to Start & Grow Your Business
PO Box 413 | Whitehall, PA 18052
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wticda.org

Board of Directors

President
Kent Newhart (2026)

Vice President
Vito G. Gallo (2025)

Secretary
Stephanie Colbry (2027)

Treasurer
Vacant (2025)

Cheryl Huckabee-
Washington (2026)

Jeffrey Warren (2025)

Rhonda Bastian (2027)

Michael Dee (2027)

Charles Fisher (2028)

Anthony Molchany
(2029)

Solicitor
Joseph Zator II, Esq.

Assistant Solicitor
Jennifer Alderfer, Esq.

September 16, 2024

ATA Financial, 1044 Third St., Whitehall, PA 18052 @6:30PM
Call in number: 610-433-3866

MEETING MINUTES

Members Present: Vito Gallo, Stephanie Colbry, Rhonda Bastian, Michael Dee, Charles Fisher, Anthony Molchany Solicitor, Joseph Zator II, Assistant Solicitor, Jennifer Alderfer, Township Liaison, Ken Synder

President's Update (Vito for Kent)

- The meeting commenced at 6:37 PM.
- Welcomed and introduced new board member, Anthony Molchany.
- Current Board Treasurer vacancy to be determined before October meeting.
- Township Budget 2024-2025 submission to be made with the same request as previous years.

2. Approval of Minutes (Stephanie)

- Draft of May 20, 2024, minutes approved. Motion by Rhonda, seconded by Charles.

3. Budget and Finance Report (Vito)

- Financial report discussed.
- Motion for approval by Rhonda, seconded by Michael. Financials approved.
- PA DCED 2023 Annual Report filed and published in July 2024.
- Discussion with Deputy Director resulted in no need for an audit for the annual report filing with PA DCED.

4. Township Liaison Report (Ken)

- Increased pool usage over summer 2024-2025.
- Garbage contract approved in August 2024 with an expected increase.
- Whitehall comprehensive plan nearing final stages for a recreation center in Fullerton.
- Treasurer's Office news article addressed.
- Old police station up for bid and currently under contract.
- Discussion on roles of independent contractors providing services.
- Discussion on location for meetings for the board moving forward.

5. Legal (Jennifer)

- No new updates beyond the PA DCED 2023 annual report discussion.

6. Marketing Report (Rhonda)

- LV/Whitehall Chamber update and upcoming events announced.

7. New Business/Project Updates (Vito)

- WTICDA Fee Schedule 2024 reviewed; vote to commence next meeting with updated draft. Tim Hortzman to review conduit bond financing fees for updates.
- Hardware Factory in due diligence, will utilize services when complete.
- US Premium Plastics, LLC on the back half of the Dairy site. PA SITES Program application expected October 2024, with WTICDA as the public applicant. They aim to produce solar panels.

8. Old Business (Vito)

- LV Dairy demolition was led by Commissioner Warren and Mayor Marx to save tiles at the old dairy site.
- Former police station site under contract, follow-up with new owner for services.
- Mansion/Muse on 7th bond issuance application on hold until timing issues resolved.
- Train Station/Banana Joe's site moving forward with RACP, no response from Allentown.

9. Adjournment (Vito)

- Motion to adjourn by Rhonda, seconded by Anthony. Meeting adjourned at 8:16 PM.
- Executive session held for legal matter discussion.

10. Executive Session-Board members only took place following public meeting.

Next Meeting -All Meetings are in person at ATA FINANCIAL 1044 Third St., Whitehall, PA 18052

Remaining Board Meeting Schedule for 2024:

October 14, 2024 @ 6:30PM
December 16, 2024 @ 6:30PM