



Whitehall Township Industrial & Commercial Development Authority  
The Resource to Start & Grow Your Business  
PO Box 413 | Whitehall, PA 18052  
484.245.4098  
[wticda@gmail.com](mailto:wticda@gmail.com)  
[wticda.org](http://wticda.org)

## Board of Directors

### President

Kent Newhart (2023)

### Vice President

Vito G. Gallo (2025)

### Secretary

Vacant

### Treasurer

Stephanie Colbry (2022)

Cheryl Huckabee-

Washington (2023)

Benn Smith (2025)

Acting Secretary

Jeffrey Warren (2025)

Rhonda Bastian (2022)

Cara Butz (2022)

Michael Dee (2027)

### Executive Director

Vacant

### Solicitor

Joseph Zator II, Esq.

Assistant Solicitor

Jennifer Alderfer, Esq.

**January 16, 2023**

ATA Financial, 1044 Third St., Whitehall, PA 18052 @6:30PM  
Call in # 610-433-3866

## MINUTES

### 1. President's Update (Kent)-Welcome and Happy New Year! Called to order 6:31pm

-Election of Officers-January 2023 (vote) Cheryl nominated Kent, Vito 2<sup>nd</sup> for president. Unanimous. Cheryl nominated Vito for V.P., Benn 2<sup>nd</sup>, Unanimous. Cheryl nominated Benn Treasurer, Stephanie 2<sup>nd</sup>. Benn Nominated Stephanie for Secretary, Vito 2<sup>nd</sup> unanimous.

-Bd. member term expirations reminder- Michael turned in his application. Rhonda and Stephanie re-nominated until 2027.

-Township funds status- Kent expecting \$25,000, requested additional funds for historic district signage and training. Will submit a proposal for the additional funding. Kent will call Jack Myers to request the \$25k

-IRS 501 c (3) creation status – Has not been submitted.

Rhonda arrived at 6:40pm. Jennifer recommended that we change the by-laws if continue to hold the officer's election in January.

### 2. Approval of Minutes-December 13, 2022 (Benn) (Attachment); Jeff abstained. Rhonda 1<sup>st</sup>, Cheryl 2<sup>nd</sup> unanimous.

-Meeting schedule advertised WCPress-(Benn)

### 3. Financials (Stephanie)

- Current financials (Attachment)- The directors fees have been added to the aging reports. Finished the year in the negative. Awaiting

payment from the township and bond transfer. Benn motion to accept, Rhonda 2<sup>nd</sup>. Unanimous.

- Truist/Treasury Legacy Direct status transfer (Benn) – No activity, will follow-up.

- Loan Pool update (Benn)- Provided Howard Lieberman with annual report.

#### **4. Mayor's Report (Mike)**

- Township economic development activity and other updates-

#### **5. Commissioner's Report (Jeff)**

- Recent Commissioner's Board Mtg. Actions- Proposed changes to inspections. If a strip mall would sell they need to notify the township for inspection and other changes passed.

2 Proposed warehouses. 700,000sf and 151,200 sf on the Coplay Aggregates property. Already zoned industrial off industrial.

55 + development 116 units off Rural Rd.

Traffic cameras on McArthur Rd.

Related to the Hospital property. The Whitehall Authority property was acquired by the Hospital.

#### **6. Old Business/Project Updates (Vito)**

- Real Star Properties, LLC-Conduit Bond Financing update – Still in the planning stages.

- Washington Prime/Whitehall Mall Project- The have found several new tenants. National chain interested in the Sears building. Old country buffet will likely be demolished. Bed Bath and Beyond and Buy Buy Baby parent is considering filing bankruptcy. They are pursuing a tenant for the Sears Auto location.

- Historical Project in WCPress, Township Newsletter – The project was covered in the WC Press and the Township newsletter.

#### **7. New Business/Presentations**

- LV/Whitehall Chamber upcoming events (Rhonda, Cara, Cheryl) – Snow Ball Jan 25<sup>th</sup>, Season Pass to events is open. April 15, Catty Eats Fest 11am-3pm, Restaurant Week April 16-21<sup>st</sup>. April 26<sup>th</sup> Jimmy Barbershop event.

Cheryl will look into educational events.

Kent, monthly rate for ATA financial increased to \$210. Retainer agreement attached. Cheryl motion to approve. Rhonda 2<sup>nd</sup>, Unanimously approved.

**8. Next Meeting:**

- March 20, 2023, 6:30PM at ATA Financial, 1044 Third St., Whitehall, PA 18052

**9. Adjourn-** Rhonda motion to adjourn 7:16pm, Jeff 2<sup>nd</sup>.  
Unanimous.

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**All Meetings will be held in person at:  
ATA FINANCIAL, 1044 Third St., Whitehall, PA 18052**

**Board Meeting Schedule 2023**

**January 16, 2023 @ 630PM  
March 20, 2023 @ 630PM  
May 15, 2023 @ 630PM  
September 18, 2023 @ 630PM  
October 16, 2023 @ 6:30PM  
December 18, 2023 @ 6:30PM**